

Al Nafi Internship Program

We Engineer Great Careers

1

Students currently or previously enrolled in any diploma program or non-accredited advancement track mentioned on our website are eligible.

2

Legacy students (registered for non-accredited programs) whose membership expired between January 2019 and May 2023 are eligible.

3

Short courses students are not eligible for the internship program.

ELIGIBILITY CRITERIA

DURATION

- The internship program lasts for a minimum of 3 months or as long as the student's membership remains active.
- The internship is unpaid.

INTERNSHIP NATURE

Although unpaid, students who meet the requirements can apply for full-time or part-time positions within Al Nafi or other companies worldwide.



INTERNSHIP FORMAT

The internship is conducted virtually and remotely.

APPLICATION & SELECTION

1

Students need to visit Al Nafi's career page and access the internship section to apply.

2

Verification of student status will be done for the progress of diploma/track completion.

3

Selected candidates will be interviewed by department managers.

ONBOARDING PROCESS

1. Interns will go through an orientation process to familiarize themselves with the company's culture and policies.
2. Job training will be provided to understand the company's software, policies, and their specific role.
3. Psychometric assessment, emotional intelligence course, EQ assessment, and communication skills course will be provided.

INTERNSHIP CONTRACT

1. The internship contract outlines the duration, start and end dates, duties, and responsibilities of the intern.
2. The internship is unpaid, with a commitment of 4 hours per day (24 hours per week).
3. Confidentiality and copyright provisions are included.

RESPONSIBILITIES

1. Interns are expected to complete assigned tasks professionally and attend meetings and training sessions
2. Adherence to company policies, including confidentiality and workplace behavior, is required.

EVALUATION & FEEDBACK

1. Performance assessment will be based on task completion, attendance, and contributions to the company.
2. Regular feedback and a written evaluation will be provided upon completion of the program.

INTERNSHIP BENEFITS

1

Practical experience, hands-on projects, & real-world exposure in emerging technologies.



2

Opportunity for future employment at Al Nafi based on performance.



3

Work experience letter and potential employment opportunities domestically & internationally.



4

Qualified interns can join the Al Razzaq program for job recommendations at Fortune 500 companies.



5

Internship completion certificate for skill validation.



INTERNSHIP PROGRAM STRUCTURE

1. The program includes interview preparation and on-the-job training.
2. Interview preparation covers resume writing, interview tips, and professional etiquette.
3. On-the-job training involves assigned tasks and projects aligned with the intern's interest and company needs.

TRAINING PATHWAYS

1. Interns start with the Level 3 Diploma as a foundational training prerequisite.
2. Advancement to higher levels (4, 5, 6, and 7) is based on enrollment in corresponding programs.
3. Interns can only engage in projects related to their enrolled diploma level.

INTERNSHIP PROJECT PREREQUISITES

1. Each project may have specific prerequisites in terms of courses, skills, or competencies.
2. Interns must possess the required prerequisites to contribute effectively to project success.
3. It is important to note that learners enrolled in a specific program can only participate in projects or assignments associated with that program.

ONGOING SUPPORT & RESOURCES

Throughout the internship program, interns will have access to ongoing support and resources to enhance their learning experience. This includes:

1. MENTORSHIP

Interns will be assigned mentors who will provide guidance, support, and feedback throughout their internship journey. Mentors will help interns navigate their assigned projects, answer questions, and provide career advice.

2. LEARNING MATERIALS

Interns will have access to a wide range of learning materials, including online courses, documentation, and resources relevant to their assigned projects. These materials will aid in their professional development and provide valuable knowledge in their chosen domain.

3. NETWORKING OPPORTUNITIES

Al Nafi recognizes the importance of networking and building professional connections. Interns will have the opportunity to network with professionals within the company and industry experts through virtual events, webinars, and networking sessions.

4. FEEDBACK AND EVALUATION

Regular feedback will be provided to interns to track their progress, identify areas for improvement, and recognize their achievements. Evaluations will be conducted periodically to ensure interns are meeting the program's objectives and gaining valuable skills.

5. CONFIDENTIALITY AND CODE OF CONDUCT

Interns are required to adhere to Al Nafi's confidentiality policy and code of conduct throughout the duration of the internship. This includes maintaining the confidentiality of sensitive information, respecting intellectual property rights, and behaving professionally and respectfully towards colleagues and clients.

INTELLECTUAL PROPERTY RIGHTS

Interns must sign documentation granting intellectual property rights to the company for their work during the program.



TERMINATION OF INTERNSHIP

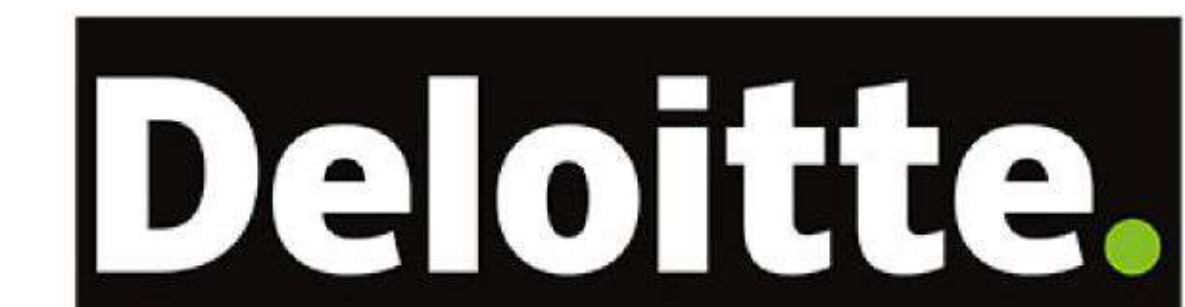
Al Nafi reserves the right to terminate the internship of any student who fails to comply with the program's terms and conditions, breaches confidentiality, engages in unethical conduct, or fails to meet performance expectations. In such cases, the intern will be notified and provided with a clear explanation of the reasons for termination.

DISCLAIMER

The information provided in these terms and conditions is subject to change at the discretion of Al Nafi. It is the responsibility of the intern to stay updated on any modifications or updates to the program's requirements and guidelines.

By participating in the internship program, interns acknowledge that they have read, understood, and agreed to abide by the terms and conditions outlined above.

OUR STUDENTS ARE WORKING ALL OVER THE GLOBE IN FORTUNE 500 COMPANIES



WHERE CAN I FIND MORE INFORMATION?

Headquarter (Canada): 64 Fullerton Crecent, L3R 3G5 Markham, ON, Canada.

Regional Office (Pakistan): A-163, Block 13-C, Gulshan-e-Iqbal, Karachi.

Contact:
+92 304 1110400

Send us a Message
infor@alnafi.edu.pk

Visit:
www.alnafi.com

**HOW TO APPLY
SCAN QR CODE**

